

Minutes  
Parish Council of St. Philip/St. Teresa  
November 16, 2021

Present: Fr. Bala, Joe Conway (Chair), Dolores Novello, Hal McGuirk, Mary Griffith (Liturgy),  
Sid Tarango, Diane Schwab (Recorder)      Absent: Peg Duffy

Opening Prayer: Fr. Bala

Approval of Minutes from September 21, with correction "Liturgy Committee will meet 11/5"

Reports

Rural Food Program – Hal McGuirk

Participation is up with 55 families this month. Donations are being collected for the purchase of gift cards for 68 children in our program, for distribution 12/14.

Liturgy Committee – Mary Griffith

Signage is in place for mask requirements; congregational singing is limited to recessional only.

Lector refresher course video being developed with Rod DeMartini for on-line distribution.

Holiday Mass schedule finalized, confession available upon request.

Finance Council – Fr. Bala

We are currently meeting our budget.

The Summer Giving Campaign raised \$83,000; current distribution plan: rectory repairs \$35,000,  
Parish Hall repairs \$5,000, Music Program \$30,000.

The Endowment Fund is \$270,000 with annual interest of \$7,200.

Parish Council recommends re-structuring wedding fees to include a security deposit of \$500.

Fr. Bala to follow up with Finance Council.

New/Old Business

1. "Synod of Synodality" – Fr. Bala

Information available on the Diocesan website. Informational meeting 11/29 at St. Eugene's.  
Check with Fran for additional information, apply on-line to participate.

2. Summer Giving Campaign "Thank You"

Suggest a "thank you" letter with report on success to all parishioners, similar to solicitation letter. Fr. Bala reported placing a "thank you" in notes from the Pastor in the bulletin in addition to announcements at Mass.

3. Recruitment of Volunteers

With a poor response to ongoing general appeals for volunteers, it was agreed to stop and re-evaluate next year. Continue individual invitations to participate.

4. Bookkeeper Coverage

Val has reported that she would like to continue in her volunteer role; suggested to Fr. Bala to discontinue recruitment for someone to replace her.

5. COVID Mask Compliance at Mass

Ongoing problem – suggest lector review mandate in announcements and ushers/volunteers assist with reminding attendees as they enter the church.

6. Parish Directory

Fr. Bala requested that Diane recruit a small group to develop a printed parish directory, to begin project in January.

7. AED Maintenance/Web Site Update

Joe continuing to work on these issues, assistance welcome.

Next Meeting: January 11, 2022 at 11:00 in the Parish Hall

